

Garde Manger Procedures

January 2009 (revised)

Items for chairperson:

- Chairperson should have 2 co-chairs to spread the work load.
- Schedule competition times staggering competitors every 15 minutes.
- Rubric sheets should be filled out ahead of time with student/team name and school name.
- When students arrive for their scheduled time they should present their job sheets and recipes (give to one of the co-chairs) and make their introductions (co-chair should make sure student knows the judge in charge of introduction points). Time does not start until the student is set at his/her station. Please be sure to give the student a tour of the kitchen explaining where hand sinks, brooms and dust pans are located.
- Remind judges to neatly write their name, judging number and comments. Please be sure to include positive and constructive comments for each student. When any points are deducted give comments to justify these deductions.
- All questions should be based on the products the students are preparing.
- Have digital kitchen timers on display for each individual kitchen.
- The individual kitchens should be clearly marked, i.e. Station 1, Station 2, etc.
- Provide each floating judge with a binder with numbered tab pages to flip between kitchens as they roam the kitchen.
- The number of judges to be secured will be directly related to the number of competitors.

Judge #1 Self Introduction, Professional Appearance, Basic Knife Cuts

- 2 needed (minimum) a station will need to be set up for knife cuts to be displayed. Co-chairs are responsible to label knife cuts from student. Judges need to be reminded to observe each student while producing the knife cuts.

Judge #2 Sanitation, Demonstrates French Knife, Paring Knife, Special Tools and Cutting Board, Demonstrates Use of Steel

- 2 needed (minimum) This judge floats and evaluates every competitor.

Judge #3 Quality of Product, Product presentation and Display, Job Sheet

- 2 needed (minimum) This judge will be placed in another room evaluating the job sheets and final trays according to the rubric for every competitor.

Judge #4 Use of Time and Motion Management, Demonstrates Knowledge

- 2 needed (minimum) This judge floats and evaluates every competitor.

Tally Sheet

- Chairperson gathers the sheets from each judge, checks indicator boxes, and totals scores. The chairperson must look at the sheets very closely for errors, missing comments and large score discrepancies. Turn sheets over to a tally person.
- 2 tally people, each tally person should check the scores, re-calculate, and initial score sheets.
- Chair person checks the scores one last time. Send score sheets to the tally room.